

BROOKINGS COUNTY COMMISSION MEETING

Tuesday, February 12, 2008

The Brookings County Board of County Commissioners met in regular session on Tuesday, February 12, 2008, with the following members present: Dennis Falken, Emil Klavetter, Donald Larson, Mary Negstad, and Deanna Santema.

CALL TO ORDER

Chairperson Santema called the meeting to order.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

States Attorney, Clyde Calhoon presented the 2007 States Attorney Annual Report.

CONSENT AGENDA

Chairperson Santema declared the Consent Agenda approved with no objection from the board. The Consent Agenda consisted of the agenda for the February 12, 2008 Commission Meeting, and the minutes from the February 5, 2008 Commission Meeting.

Welfare Matters: Case #07-117 for Avera McKennan was Denied; Case #08-006 for Avera McKennan was Denied; Case #08-009 for Ottertail Power & City of Elkton was Approved.

Travel/Education: Robert Hill to attend the America Planning Association Audio Conference in Sioux Falls, SD on February 13, 2008 & the Leadership Brookings trip to the legislature in Pierre, SD on February 14, 2008; Larry Jensen to attend the SD Transportation Safety Conference in Pierre, SD from February 19-20, 2008; Kristin Trana to attend Discipline for Public Sector Employers training in Sioux Falls, SD on April 18, 2008.

ROUTINE BUSINESS

Motion by Falken, seconded by Negstad to approve the following claims. Roll Call Vote: Larson "Aye," Negstad "Aye," Klavetter "Aye," Falken "Aye," Santema "Aye." Motion Carried.

A&B BUSINESS, REPAIRS AND MAINT. \$1094.83; ACTION PROCESS SERVING, COURT CASE EXPENSE \$102.40; AGC OF SD, TRAVEL & CONFERENCE \$150.00; ALLTEL, TELEPHONE \$377.23; AFLAC-FLEX ONE, PERSONAL SERVICES \$90.00; AMERICAN STAMP & MARKING, SUPPLIES & MATERIALS \$60.33; ANDERSEN, SHANE, TRAVEL & CONFERENCE \$11.84; AT&T, TELEPHONE \$105.83; BECKMAN, EUGENE & SONS, SUPPLIES & MATERIALS \$79.18; BIRSCHBACH EQUIPMENT, SUPPLIES & MATERIALS \$4.50; BOB BARKER COMPANY, SUPPLIES & MATERIALS \$702.82; BONDE SIGNS, SUPPLIES & MATERIALS \$780.00; BOYER TRUCKS, SUPPLIES & MATERIALS \$147.30; BROCK WHITE COMPANY, SUPPLIES & MATERIALS \$16193.20; BRKGS AREA CHAMBER, PROFESSIONAL SERV. & FEES \$496.63; BRKGS., CITY OF, REPAIRS AND MAINTENANCE \$10.88; BRKGS. CITY UTILITIES, DATABASE SERVICE-BMU \$11370.86; BRKGS CO TREASURER, AMOUNT HELD FOR ADVANCE T \$502.00; BROOKINGS ENGRAVING, SUPPLIES & MATERIALS \$108.30; BRKGS HOUSING CONFERENCE, PUBLIC RELATIONS \$500.00; BRUGGER,

SUSAN, ABUSE & NEG.CHILD DEFENSE \$351.00; CEDAR WEST III, RENT \$470.00; CENTRAL BUSINESS SUPPLY, SUPPLIES & MATERIALS \$29.89; CENTURY BUSINESS PRODUCT, SUPPLIES & MATERIALS \$70.64; CHEMCO INC, SUPPLIES & MATERIALS \$1183.87; COOK'S RECYCLING, UTILITIES \$475.17; COURTESY PLUMBING, DETENTION CENTER \$6500.00; COVER TO COVER, SUPPLIES & MATERIALS \$35.90; DELL MARKETING LP, SUPPLIES & MATERIALS \$2316.00; DEN-WIL INC, RENTAL/COMM. HEALTH \$1020.06; DIETRICH, DONNA K., PROFESSIONAL SERV. & FEES \$113.14; DRAKE, MICHAEL, JAIL COST REIMBURSEMENT \$75.00; EAST DAKOTA WATER DEV., AMOUNT HELD FOR WATER CON \$1004.77; EGEBERG, GARY, TRAVEL & CONFERENCE \$381.86; EINSPAHR AUTO PLAZA, REPAIRS & MAINTENANCE \$39.44; ELKTON, CITY OF, UTILITIES \$141.56; ELKTON FIRE DEPARTMENT, EMERGENCY TRUCK-LONG TERM \$42169.00; ESTELLINE COMMUNITY OIL, UTILITIES \$495.00; FALKEN, DENNIS, TRAVEL & CONFERENCE \$146.34; FIRST BANK & TRUST, SUPPLIES & MATERIALS \$722.79; FITE, ROBERT G, ABUSE & NEG.CHILD DEFENSE \$1287.40; FOERSTER WHOLESALE SUPPLY, SUPPLIES & MATERIALS \$453.90; 4-H REVOLVING FUND, TRAVEL & CONFERENCE \$34.84; FREDRIKSEN, BETH, TRAVEL & CONFERENCE \$10.36; G&K SERVICES, REPAIRS & MAINT. \$576.97; GALL'S INC, UNIFORMS/EQUIPMENT \$191.99; GLOVER, ALAN, ABUSE & NEG.CHILD DEFENSE \$577.20; GRAYBAR ELECTRIC CO INC, SUPPLIES & MATERIALS \$451.46; HAROLD'S PRINTING, SUPPLIES & MATERIALS \$584.60; HAROLD'S PHOTO CENTERS, SUPPLIES & MATERIALS \$39.98; HARTSEL, PATRICIA J., TRANSCRIPTS (LIENABLE) \$561.00; HOMESTEAD DO-IT CENTER, SUPPLIES & MATERIALS \$4.77; HOSMER, DAVID M, CRT APPORT. ATT'Y/M.I. \$132.92; HURON CULVERT & TANK, SUPPLIES & MATERIALS \$20209.48; INTERSTATE TELECOM. COOP, DATABASE SERVICE-ITC \$713.45; INTOXIMETERS INC, SUPPLIES & MATERIALS \$222.50; INVENTORY TRADING COMPANY, UNIFORMS/EQUIPMENT \$244.75; JOHNSON, JEROME, TRANSCRIPTS (LIENABLE) \$897.60; KENNER PLUMBING COMPANY, SUPPLIES & MATERIALS \$29.92; KNAPP ELECTRIC, REPAIRS AND MAINTENANCE \$291.53; KOOISTRA, NELVA, PROFESSIONAL SERV. & FEES \$15.00; L&L PARTS, SUPPLIES & MATERIALS \$414.97; LOWE'S, SUPPLIES & MATERIALS \$19.94; MCCANN, M.E., ADULT DEFENSE \$1661.44; MCKEEVER'S VENDING, SUPPLIES & MATERIALS \$938.26; MCLEOD'S PRINT & OFFICE, SUPPLIES & MATERIALS \$401.59; MCI, TELEPHONE \$140.75; M&T FIRE & SAFETY INC., MEDICAL (PRISONERS) \$355.80; MACKSTEEL, SUPPLIES & MATERIALS \$3397.85; MANS, BOB, TRAVEL & CONFERENCE \$5.92; MARTIN'S INC., FUEL/GASOLINE \$1679.48; MASTERCARD, TRAVEL & CONFERENCE \$1321.38; MEDARY VILLAGE, RENT \$350.00; MEDICAL X-RAY CENTER, MEDICAL SERVICE/LIENABLE \$26.44; MILLER, STEVE, ADULT DEFENSE \$2510.56; MINNEHAHA CO. JUVENILE, JDC-MINNEHAHA COUNTY \$2340.00; NDAA INSURANCE SERVICES, OTHER INSURANCE \$3917.00; NELSON, NANCY J., ADULT DEFENSE \$74.40; NIELSEN'S, REPAIRS & MAINT. \$225.13; OAKLAKE TOWNSHIP, REPAIRS AND MAINTENANCE \$72.75; OFFICE SYSTEMS INC, OFFICE SUPPLIES \$740.76; OLSON & JOHNSON INTL INC, SUPPLIES & MATERIALS \$53.69; OSLO TOWNSHIP, REPAIRS AND MAINTENANCE \$258.00; OTTERTAIL POWER CO, UTILITIES \$200.00; PANKRATZ, JEROMY J., ABUSE & NEG.CHILD DEFENSE \$725.40; PITNEY-BOWES INC., POSTAGE MACHINE \$1782.00; PRINTRAK INTERNATIONAL, REPAIRS AND MAINTENANCE \$424.66; PRO ACTION UNIFORMS, UNIFORMS/EQUIPMENT \$596.70; QUILL CORP., SUPPLIES & MATERIALS \$505.40; RFD, PUBLISHING \$1494.16; RAMKOTA INN, TRAVEL & CONFERENCE \$537.94; REDWOOD BIOTECH, SUPPLIES & MATERIALS \$350.00; REHFUSS, CATHY, PROFESSIONAL SERV. & FEES \$15.00; RELIANCE TELEPHONE, INMATE/TELEPHONE \$2000.00; RELIABLE OFFICE SUPPLIES, OFFICE SUPPLIES \$407.56; REVENUE, S.D. DEP'T., CATASTROPHIC \$311144.36; REVENUE, DEPT OF, AM'T HELD FOR SHERIFF TRU \$4839.11; RUNNING'S BIG "R", SUPPLIES & MATERIALS \$29.97; SDACC, CATASTROPHIC LEGAL \$2142.88; SD DEPT OF HEALTH, PERSONAL SERVICES \$21.00; SD DEPT OF LABOR, AM'T HELD FOR SHERIFF TRU \$166.81; SD SAFETY CONFERENCE, TRAVEL & CONFERENCE \$30.00; SD SHERIFF'S ASS'N, PROFESSIONAL SERV. & FEES \$1196.60; SHEPARDSONS HARDWARE HANK, OFFICE SUPPLIES \$50.41; SIOUX FALLS TWO-WAY RADIO, REPAIR & MAINT. \$1076.18; SIOUX VALLEY ENERGY, UTILITIES \$201.00; SIOUX VALLEY WIRELESS, TELEPHONE \$37.95; SMITH, STEVE, TRAVEL & CONFERENCE \$18.50; SPEEDY CLEANERS, RENTALS \$68.35; SPENCE, KRISTA, TRAVEL & CONFERENCE \$141.34; SPRINT, TELEPHONE \$458.62; SPRINT, TELEPHONE \$39.63; STANWICK, MARTIN F., TRAVEL &

CONFERENCE \$35.00; STATE OF SOUTH DAKOTA, REPAIR & MAINTENANCE \$50.00; STATE RADIO COMMUNICATION, OTHERS/GRANT \$2050.00; STEE, ROSE MARIE, SUPPLIES & MATERIALS \$340.48; STURDEVANT'S AUTO, SUPPLIES & MATERIALS \$126.09; TANGEN, LAURIE, TRAVEL & CONFERENCE \$259.94; TEE'S PLUS, SUPPLIES & MATERIALS \$43.00; UPS STORE, PROFESSIONAL SERV. & FEES \$17.31; VANDENBERG LAW FIRM, ADULT DEFENSE \$294.50; VERIFICATIONS INC, PERSONAL SERVICES \$67.30; VERIZON BUSINESS, UTILITIES \$239.81; VERIZON WIRELESS, TELEPHONE \$523.45; WAGNER REAL ESTATE, INSPECTION FEES \$2000.00; WALMART COMMUNITY, SUPPLIES & MATERIALS \$389.37; WALMART COMMUNITY, SUPPLIES & MATERIALS \$8.44; WEST GROUP, AM'T HELD FOR LAW LIBRARY \$287.00; WHITE CITY, UTILITIES \$59.87; WIRELESS WORLD BROOKINGS, TELEPHONE \$116.59; CARLSON, TOM, JURY & WITNESS \$20.00; KNUTSON, THERESA, JURY & WITNESS \$32.58; JOHNSON, LONNIE, JURY & WITNESS \$20.00; JOHNSON, DAWN, JURY & WITNESS \$20.00; SEVERSON, JEFF, JURY & WITNESS \$42.92; STEELE, MIRANDA, JURY & WITNESS \$20.00; STEELE, DAVID, JURY & WITNESS \$54.04; MUNDT, JESSICA, JURY & WITNESS \$20.00; COBB, RICHARD, JURY & WITNESS \$20.00; MUSCSIK, ALISON, JURY & WITNESS \$20.00; HOPP, ZACHARY, JURY & WITNESS \$20.00; HANSEN, BRETT, JURY & WITNESS \$20.00; MARTIN, LANA, JURY & WITNESS \$20.00.

Deputy Auditor, Krista Spence presented the board with the Auditor's Report.

Be it noted, the Highway transfers for the month of January 2008, \$6,006.59 was transferred for the expenditures to increase the Highway budget due to work performed and supplies furnished for various non-highway departments.

REGULAR BUSINESS

Motion by Klavetter, seconded by Negstad, to approve and authorize Chairperson Santema to sign the Utilities Certificate for bridge project number BRO 8006(47) located in Brookings County. Roll Call Vote: Negstad "Aye," Klavetter "Aye," Falken "Aye," Larson "Aye," Santema "Aye." Motion Carried.

Motion by Falken, seconded by Klavetter to approve and authorize Chairperson Santema to sign the State of SD Letting Authorization for bridge project number BRO 8006(47) located in Brookings County. Roll Call Vote: Klavetter "Aye," Falken "Aye," Larson "Aye," Negstad "Aye," Santema "Aye." Motion Carried.

Motion by Falken, seconded by Larson to approve and authorize Chairperson Santema to sign Agreement #08-03: An Agreement for voluntary right of way donation (Calvin Grimes) for bridge project number BRO 8006(47) located in Brookings County. Roll Call Vote: Falken "Aye," Larson "Aye," Negstad "Aye," Klavetter "Aye," Santema "Aye." Motion Carried.

Motion by Negstad, seconded by Falken to approve and authorize Chairperson Santema to sign Agreement #08-04: An Agreement for voluntary right of way donation (Alvin Schmidt) for bridge project number BRO 8006(47) located in Brookings County. Roll Call Vote: Larson "Aye," Negstad "Aye," Klavetter "Aye," Falken "Aye," Santema "Aye." Motion Carried.

Motion by Klavetter, seconded by Negstad to approve and authorize Chairperson Santema to sign the Right of Way Certificate for bridge project number BRO 8006(47) located in Brookings County. Roll Call Vote: Negstad "Aye," Klavetter "Aye," Falken "Aye," Larson "Aye," Santema "Aye." Motion Carried.

Motion by Klavetter, seconded Negstad to declare Johnson Radios as surplus property.

Motion by Klavetter, seconded by Falken to table action on declaring Johnson Radios as surplus property until February 26, 2008. Roll Call Vote: Klavetter "Aye," Falken "Aye," Larson "Aye," Negstad "Aye," Santema "Aye." Motion Carried.

Commission Assistant/Human Resource Director, Stephanie Vogel met with the board to discuss personnel matters, correspondence received, the Board of Equalization schedule, the CERT Recognition event, and the County Extension Room Rental policy.

Be it noted the board approved the following personnel actions: Annual Step Increases: Dale Kneebone \$15.63 to \$15.94; Kristen Witchey \$12.09 to \$12.34; Keith VanDuyn \$11.63 to \$11.86; John Molengraaf \$12.34 to \$12.58. Resignation: Tim Walburg.

Deputy States Attorney, Wm. Mark Kratochvil met with the board to discuss the policy for circulating petitions in county buildings.

COMMISSIONER'S OPEN DISCUSSION

Commissioner Falken reported on the upcoming Transportation Commisison conference in Washington D.C.

Commissioner Klavetter reported on the Pandemic Planning Point of Distribution meeting.

Commissioner Larson reported on a meeting with Swiftel Center Executive Director, Tom Richter, and an Extension meeting in Flandreau, SD.

Commissioner Negstad reported on a meeting with Swiftel Center Executive Director, Tom Richter, and an Extension meeting in Flandreau, SD.

Commissioner Santema reported on the WILL luncheon.

Be it noted, the board discussed the upcoming county space needs public information meeting.

EXECUTIVE SESSION

Motion by Negstad, seconded by Klavetter to enter into executive session at 10:05a.m. Roll Call Vote: Falken "Aye," Larson "Aye," Negstad "Aye," Klavetter "Aye," Santema "Aye." Motion Carried. Chairperson Santema declared the executive session over at 10:40a.m. Reason - Legal. No action at this time.

ADJOURNMENT

There being no further business, Chairperson Santema declared the meeting adjourned until 8:30am Tuesday, February 19, 2008.

It is the policy of Brookings County, South Dakota, not to discriminate against the Handicapped in Employment or the Provision of Service. The County of Brookings is responsive to requests for communication aids and the need to provide appropriate access, and will provide alternative formats and accessible locations consistent with the Americans With Disabilities Act.

Krista Spence
Deputy Auditor
Brookings County Auditor's Office